BRITISH GLIDING ASSOCIATION

APPLICATION TO THE CAA FOR THE GRANT OF A PART-SFCL BASIC INSTRUCTOR (SAILPLANES) CERTIFICATE

Please complete the form in clear block capitals using black ink. Please use the attached payment form.

Data protection notice
On receipt, the BGA protects the personal data supplied in this application form in accordance with its data protection policies, notices and procedures. The details, including your rights in respect of your data held by us, are at https://members.gliding.co.uk/library/data/

FALSE REPRESENTATION STATEMENT

It is an offence under the Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLICANT'S PERSONAL PARTICULARS (please complete as legibly as possible)

CAA Reference Number (If known. Individuals who have held or hold a CAA licence and/or CAA Medical Certificate may know this number)

Title……..Surname…….……

Forenames…….……Nationality……

Date of Birth……Town of Birth……..……..…..

Permanent Address……..……..

……..……..…..Post Code……

Email Address (please print carefully)……..……..……

Tel No……..…Mobile No…….……

BGA Club ……..……...

A clear certified* full colour copy of your valid Passport or Full Driving Licence must accompany your application as proof of identification. *See guidance notes

2. ADDRESS FOR CORRESPONDENCE (if different from above)

Postal Address……

……Post Code……

3. APPLICANT'S MEDICAL FITNESS

LAPL Medical Certificate ☐ Class 2 Medical Certificate ☐ Class 1 Medical Certificate ☐ CAA PMD ☐

4. APPLICANT REQUIREMENT
(please read the guidance notes before ticking boxes)

Flight Radio Telephony Operator's Licence (FRTOL) only if already held with English language proficiency level 6 See guidance notes. ☐

Basic Instructor (Sailplanes) ☐

5. COMPLIANCE STATEMENT
Certified copies of the course completion certificate and the completed training course programme must be enclosed with the application - please read the guidance notes

I certify that (name):

has satisfactorily completed the required course of training for the Basic Instructor (Sailplanes).

Total flying hours dual under instruction during the course		Number of launches during the course	Aerotow: Winch: Self-launch:		TMG hours during the course	

Sailplanes/TMG types used:

CFI name: Signature: Date:

Gliding club name: **BGA Stamp:**

BGA Signature:

6. ASSESSMENT OF COMPETENCE - completed by the Flight Examiner (Sailplanes). A copy of the assessment report is to be submitted with this application – see guidance notes.

Date of test	Launch type(s) during AoC	Skill test result	Examiners name and signature	Examiners CAA reference number

7. APPLICANT DECLARATION

I declare; that I understand the privileges, requirements and limitations that apply to the Part-SFCL BI(S) certificate that I have applied for; and that I understand that it is my responsibility to ensure that I am capable of safely exercising the privileges attached to the Part-SFCL BI(S) certificate that I am issued with.

Applicant signature..... Date.....

APPLICATION GUIDANCE NOTES

APPLICANTS must:

- complete sections 1, 2, 3, 4 and 7
- ensure that the gliding club at which their BI(S) training was completed completes section 5
- ensure that section 6 has been completed and signed by the assessing examiner
- enclose with this application:
  - a copy of the completed BI(S) course programme including course completion certificate
  - the original completed and signed assessment report form
  - a certified colour copy of the applicants passport / ID, or a selfie photo of the applicant holding their own passport / ID with the details clearly visible and legible (see CAA website for details if required)
  - a copy of the applicants SPL
- submit the correct payment

FRTOL. To add existing FRTOL privileges onto the licence, please tick the box. The CAA will check that FRTOL with level 6 English language proficiency is recorded. If not, CAA will reject the application. The CAA can confirm whether or not English language level 6 is recorded by the CAA. Contact the CAA via fclweb@caa.co.uk.

CERTIFYING DOCUMENTS. The following people can act as document certifiers where required in this application; Club Chairman, CFI or Secretary, CAA authorised Examiner. Insert on the copy to be enclosed with the application, '*I have seen the original document and I certify that this is a complete and accurate copy of the original'*, certifier must sign and date, certifiers name must be printed in block capitals. Must include position or capacity, eg. *Club Secretary*

BGA USE ONLY - BGA DECLARATION

We are satisfied that the application for the grant of a Basic Instructor (Sailplanes) certificate for the person named on this application has been assessed and we are satisfied that all the requirements have been satisfactorily completed. We hereby recommend that the Flight Instructor (Sailplanes) certificate is issued.

Name …….….. Signature……

Position……..…... Date……

CAA USE ONLY

Date of Issue……. Loaded by……..

Checked by…….. Signed by……

Enclosures:

PAYMENT (please note that payment/credit card details are destroyed following payment)

All fees are payable to the BGA with the application. Current fees are on the BGA website https://members.gliding.co.uk/fees-and-charges/

Please enter the amount you are paying here…….

Pay by bank transfer: Please include your surname in the reference.

British Gliding Association
00041622
30-94-97

IBAN GB25 LOYD 3094 9700 041622 BIC LOYDGB21029

Pay by cheque: Cheques payable to The British Gliding Association.

Pay by debit or credit-card: Call the BGA office on 0116 289 2956.

Coming soon: Secure online payment.

Submit the completed application form, certified copies of documents and payment to:

British Gliding Association
8 Merus Court
Meridian Business Park
Leicester LE19 1RJ

Or email to office@gliding.co.uk